

ORDINANCE 17 - 2

*Jessica Doy*

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE COUNTY CLERK  
YEAR BEGINNING THE FIRST DAY OF JULY, 2017 AND ENDING  
THE 30TH DAY OF JUNE 2018

WHEREAS, The Board of Trustees of the Windsor Storm Memorial Public Library District, of the County of Shelby, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2017 and ending June 30, 2018 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 28, 2017, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Windsor Storm Memorial Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Windsor Storm Memorial Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE WINDSOR STORM MEMORIAL PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF SHELBY AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2017 and ending June 30, 2018; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

1. Administrative Expenses:

|                              |             |
|------------------------------|-------------|
| a. Internet/phone            | \$1,800.00  |
| b. Water                     | \$ 85.00    |
| c. Utilities, gas & electric | \$5,315.00  |
| d. Miscellaneous             | \$ 300.00   |
| Total                        | \$ 7,500.00 |

2. Library Equipment and Supplies:

|   |             |
|---|-------------|
| a. Materials (books mag. Videos & software) | \$10,500.00 |
|---|-------------|

|  |             |
|--|-------------|
| b. Educational programs & summer reading program | \$ 1,500.00 |
| c. Furniture & equipment                         | \$ 1,500.00 |
| d. Computer equipment                            | \$ 800.00   |
| e. Computer software & maint.                    | \$ 500.00   |
| Total  | \$14,800.00 |

3. Salary (personnel):

|                   |             |
|-------------------|-------------|
| a. Staff salaries | \$49,900.00 |
| b. Mileage        | \$ 500.00   |
| Total             | \$50,400.00 |

|                                       |                    |
|---------------------------------------|--------------------|
| 4. Library office & supplies          | \$ 2,150.00        |
| 5. Postage and advertising            | \$ 300.00          |
| 6. Legal fees and legal publications  | \$ 1,250.00        |
| 7. Miscellaneous expenses             | \$ 2,000.00        |
| 8. SHARE/IL Heartland and website     | \$ 1,900.00        |
| 9. Contractual services (inc. copier) | \$ 2,000.00        |
| 10. For contingencies                 | \$ <u>3,000.00</u> |
| TOTAL                                 | \$85,300.00        |

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

|                          |                  |
|--------------------------|------------------|
| 1. Social Security Taxes | \$ 3,950.00      |
| 2. Medicare              | \$ <u>950.00</u> |
| TOTAL                    | \$ 4,900.00      |

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE, [745 ILCS 10/9-107]:

|  |             |
|--|-------------|
| 1. Insurance (public liability insurance and property damage (fire) insurance) | \$ 3,200.00 |
| 2. Unemployment  | \$ 400.00   |
| 3. Risk management & loss control  | \$ 500.00   |

|                |                  |
|----------------|------------------|
| 4. Contingency | \$ <u>245.00</u> |
| TOTAL          | \$ 4,345.00      |

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

|                                |                  |
|--------------------------------|------------------|
| 1. Building Maintenance Costs: |                  |
| a. General maintenance         | \$ 1,000.00      |
| b. landscaping/lawn care       | \$ 550.00        |
| c. repairs and maintenance     | \$ 1,800.00      |
| d. janitorial supplies         | \$ 350.00        |
| 2. Contingency                 | \$ <u>400.00</u> |
| TOTAL                          | \$ 4,100.00      |

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

|                              |                     |
|------------------------------|---------------------|
| 1. Special Reserve Fund Plan | \$ <u>11,000.00</u> |
| TOTAL                        | \$ 11,000.00        |

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

|   |                    |
|---|--------------------|
| Projected cash on hand July 1, 2017         | \$ 1,400.00        |
| Miscellaneous gifts and donations           | \$ 5,000.00        |
| From the Special Reserve Fund               | \$ 11,000.00       |
| Corporate personal property replacement tax | \$ 850.00          |
| Income of interest                          | \$ 1,750.00        |
| Special purpose grants                      | \$ 2,500.00        |
| Photocopy, cards, fax, and miscellaneous    | \$ 3,900.00        |
| Tax for General Corporate Library purposes  | \$ 71,800.00       |
| Tax for Social Security purposes            | \$ 4,900.00        |
| Tax for Maintenance purposes                | \$ 3,500.00        |
| Tax for Liability and Insurance             | \$ <u>3,045.00</u> |
| Expected cash on hand June 30, 2018         | \$ -0-             |

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Windsor Storm Memorial Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Windsor Storm Memorial Public Library District and approved by the President thereof this 28th day of August, 2017.

BOARD OF TRUSTEES OF  
WINDSOR STORM MEMORIAL  
PUBLIC LIBRARY DISTRICT

By:   
Its President

ATTEST:

  
Secretary

STATE OF ILLINOIS     )  
                                  )    SS.  
COUNTY OF SHELBY     )

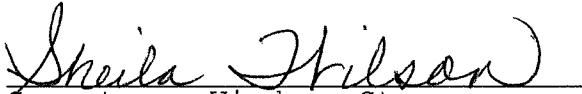
CERTIFICATE

I, Sheila Wilson, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Windsor Storm Memorial Public Library District in the County of Shelby and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 17 - 2 for the fiscal year July 1, 2017 to June 30, 2018.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 28th day of August, 2017; that said Ordinance was duly passed by ye and nay vote thereon with at least a majority of all the Board of Trustees having voted ye on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Windsor Storm Memorial Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Windsor Storm Memorial Public Library District, at Windsor, Illinois, this 28th day of August, 2017.

  
Secretary, Windsor Storm  
Memorial Public Library District